

## ***Presentation Expectations and Summative Paper***

### **Presentation**

1. Students must hand in the required Summative Paper as well as their product (if applicable) one week ahead of time.
2. Students are expected to present their project in a professional manner. This includes appropriate appearance and attitude.
3. The presentation should include the following:
  - **Introduction**
    - Why and how you selected the topic
    - What past knowledge or experience you had in this area
    - Define any unusual terms or phrases
  - **Research Process**
    - What you needed to know
    - How you found this information
    - Types of sources used
    - Role of mentor in the research
  - **Product**
    - Explain or present your product
    - Difficulties and how you overcame them in making your product
    - What you learned about your topic and yourself from creating this product
    - Role of your mentor in creating the product.
    - How does your project connect to other people
  - **Conclusion**
    - Overall benefit of doing the project; what have you learned? What surprised you the most? What would you do differently next time?
    - Relation to your career plans, current life situation, or future studies
    - Closing statement
  - **Questions and Answers**

The Graduation Evaluation Committee will address any questions, concerns, or points of interest to the presenter, which he/she will field to the best of their ability. When that portion is complete, other audience members may ask questions based on time and remaining scheduled presenters.

### **Summative Paper**

1. The Summative Paper should follow the same categories as the presentation, and will provide the basis for the presentation. Summative papers should be:
  - Typed
  - Double-spaced
  - Narrative form utilizing the questions and categories above as a guide, but not including them as titles or headings. For example, rather than having a title, **Why And How I Selected the Topic**, a student would write this as part of the normal narrative in an expository fashion, such as:

My choice of the topic of XXX is based on both my experience in the real world, and the current state of the news every day in the headlines.
2. **It is the teacher's responsibility to help students with this type of writing.**