

### **CheckPoint Approval and Signoff Sheet**

Course CheckPoints are based on assignments due. Students MUST turn in assignments and PASS each CheckPoint before moving on to the next assignments.

- Kept and updated by both the student and the teacher throughout the trimester.
- Included in the student's Portfolio for validation that all CheckPoints have been met.

The Course Flow Chart on the second sheet of this handout visual reminder for students as to CheckPoints, week, and assignment due.

<b>Wk</b>	<b>Checkpoint Name</b>	<b>Assignment</b>	<b>Due Date</b>	<b>Passed Date</b>	<b>Teacher Signature</b>	<b>Student Signature</b>
1.	NA	<b>Writing Workshop</b>	NA	NA	NA	NA
2.	Proposal Rough Draft	Complete Rough Draft; peer edit and review. Hand in at end of class.				
3.	Final Proposal	Final copy of Proposal handed in to teacher				
4.	Proposal Review for Project Presentation Approach	Student must review proposal to decide upon the best project presentation approach and begin to plan it out, providing details on research, final product, materials, and timeframes needed.				
5.	Interview Questions	Critical Thinking and creating interview questions. Student hands in interview questions, which are reviewed and approved by teacher. Q's must be relevant to project.				
6.	NA	<b>Writing Workshop</b>	NA	NA	NA	NA
7.	Bibliography Rough Draft	All Resources in proper MLA format. Correct in class by peer editing.				
8.	Final Products and Summative Papers Rough Drafts	Presenting to class for feedback and revision. Peer editing review.				
9.	NA	<b>Writing Workshop</b>	NA	NA	NA	NA
10.	Dress Rehearsal	Presentation skills and review. <b>DUE:</b> Final Products and Summative Papers, Portfolio.	NA	NA	NA	NA

Approval Sign Off Sheet: Senior Project Course Flow Chart Reference

## Vernon Regional Adult Basic Education Senior Project Course Flow Chart

